

Friendly Reminder:

It is expected that **annual committee meeting report forms** (enough for each committee member), the **completed student self-evaluation form** and an **updated CV or Resume** will be brought to the meeting and available to all committee members. After your committee meeting, please return all forms to Rafael in room 103C.

Annual Graduate Student Self Evaluation

Department of Biochemistry and Biophysics, Texas A&M University

The following information and a current CV/Resume is to be provided to your committee on the day of your committee meeting. Please submit the form and CV/Resume to the Graduate Programs Office in Bio/Bio 103C after your meeting.

Student _____ Date entered PhD program _____

Report date _____

Committee Chair _____ Co-Chair (if Applicable) _____

Number of publications or other major writing achievements while in current degree program.	In prep	Submitted	Accepted/ published	
Refereed publications				
Non-refereed publications				
Other (specify)				
Number of oral or poster presentations at scientific meetings while in current degree program.	National International	Regional Meeting	Dept/Univ Research Competition	
Oral presentations				
Poster presentations				
Grant proposals that you have submitted or have been awarded (excluding scholarships & financial aid), while in current degree program. Specify funding source and award amount.				
Departmental or other TAMU (e.g. travel grants)	Funding source		Award amount	
External				
Teaching experiences while in current degree program	Total # different courses		Total # semesters	
As Bio/Bio TA				
Other				
Research experiences unrelated to dissertation research while in current degree program, e.g. internships or Study Abroad:				
Awards (specify)	Departmental	College-level	University level	National/International
Rate your proficiency in the following areas	Proficient	Acceptable	Developing	
Literature or publication searches				
Statistical analysis				
Collaborative writing and or presentation tools				
Software & technology within your discipline				
(specify which software/technology)				

PhD Advisory Committee Annual Report

Department of Biochemistry and Biophysics, Texas A&M University

Student Name _____ Date entered PhD Program _____

Meeting Date _____ Previous Meeting Date _____

Prelim Exam Date _____

Chair _____ Co-Chair _____

****Committee Chair should collect and submit evaluation forms completed by each PhD Advisory Committee member to the Graduate Studies Office, Bio/Bio 103C ****

Name of Reporting Committee Member (please print legibly) _____

How well does the student meet your expectations in the following areas?					
Note: Expectations should represent a common level of proficiency demanded of all students in this program	Above Expectations	Meets Expectations	Needs Improvement	Not Acceptable	Not enough information
1. Progress toward degree?					
2. Exhibits understanding of discipline-specific knowledge?					
3. Applies knowledge to justify decisions?					
4. Considers a variety of sources and alternative views when critically evaluating ideas and information?					
5. Develops clear, data-supported research plans?					
6. Uses appropriate technologies to solve problems?					
7. Performs experiments with appropriate controls?					
8. Quality/reproducibility of experimental work?					
9. Proficiency in analysis of data?					
10. Communicates effectively?					

10.1 Has the student published any of her/his PhD research? Yes ___ No ___
If yes, how many publications from her/his PhD research? _____

10.2 Has the student presented at a scientific conference? Yes ___ No ___ If yes, how many presentations? _____
If yes, indicate the type of presentation(s)? Circle: Poster Platform

10.3 Has the student participated in other professional development activities? Yes ___ No ___ If yes, what activities? _____

Summarize your specific recommendations to student

Additional comments

****Committee chair should collect completed forms at the time of the meeting and turn all forms into the Graduate Programs Office, Department of Biochemistry and Biophysics, Room 103C.****

Failure to file Annual Reports with the Graduate Program Office will result in a registration block.